

**APPLICATION FORM FOR
PERMISSIVE EXEMPTION
FROM PROPERTY TAXATION FOR 2027**
(SECTION 224 OF THE COMMUNITY CHARTER)

APPLICATIONS MUST BE RECEIVED BY 4:30PM, SEPTEMBER 1, 2026

Applicants who are receiving or will be receiving financial or in-kind support through other City programs in the 2026 taxation year are not eligible for the 2027 Permissive Tax Exemption.

1. IDENTIFICATION OF APPLICANT

ORGANIZATION NAME		
ARE YOU REGISTERED UNDER THE SOCIETIES ACT?	☐ YES	☐ NO
ARE YOU A REGISTERED CHARITY?	☐ YES CHARITY NUMBER: _____	☐ NO
MAILING ADDRESS		
CONTACT PERSON		
EMAIL		
PHONE		
FAX		
PREFERRED METHOD OF APPLICATION REMINDER	☐ EMAIL	☐ MAIL
☐ ATTACH COPY OF CHARITY REGISTRATION DOCUMENTS (if applicable)		

2. PROPERTY *(complete a separate form for each property)*

FOLIO NUMBER	
ADDRESS	
LEGAL DESCRIPTION	
REGISTERED OWNER <i>(IF DIFFERENT THAN ABOVE):</i>	
☐ ATTACH COPY OF STATE OF TITLE CERTIFICATE OR LEASE AGREEMENT as applicable	

3. ABOUT YOUR ORGANIZATION:

Please provide a brief description of the goals and objectives of the organization. (You may type and attach detailed responses in Microsoft Word).

4. PRINCIPAL USE OF THIS PROPERTY:

*Please provide a brief description of the principal use of the property and how this use benefits the community:
Policy 3.3 Section D*

5. COMMERCIAL / THIRD-PARTY ACTIVITY:

*Please provide a brief description of any commercial activities that your organization conducts on this property:
Policy 3.3 Section E*

6. CATEGORY:

Please select the applicable permissive tax exemption category for which you are applying. For further explanation of permissive tax exemption categories, contact the City of Merritt Finance Department at 250-378-4224.

☐ SOCIAL SERVICE	☐ ARTS & CULTURAL FACILITY
☐ PLACE OF WORSHIP	☐ ATHLETIC/RECREATIONAL FACILITY
☐ PROPERTY	☐ EDUCATIONAL FACILITY
☐ SUPPORTIVE HOUSING • Temporary or Transitional Housing • Treatment Program • Permanent Facility • Supportive Staff • Group Home • Special Needs/Disability Housing	☐ OTHER

7. PUBLIC ACKNOWLEDGEMENT

All recipients of City of Merritt permissive tax exemptions are required to publicly acknowledge the exemption. How does your organization plan on publicly acknowledging the exemption?

8. FINANCIAL STATEMENTS: Attach your most recent financial statements.

3.3 Section B – If audited financial statements are not available applicants must supply financial statements that have been verified as correct by 2 signing officers of the organization.

9. PROPERTY OWNERSHIP: Do you plan on selling any portion of the property during 2026-2027?

☐ YES	☐ NO
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10. DECLARATION

I am an authorized signing officer of the organization, and I certify that the information given in this application is correct. Should a permissive tax exemption be granted on the above listed property, I am agreeable to the following terms:

- If the property is sold prior to the exemption expiration, the organization will remit to the city an amount equal to the taxes that would have otherwise been payable to the city by a non-exempt owner.
- The property use will be in compliance with all applicable municipal policies and bylaws.
- The organization will publicly acknowledge the permissive tax exemption granted by the City.
- The organization is seeking self-sufficiency Section 3.2 F
- The organization will supply reporting to the City of Merritt's Finance Department Section 3.4

SIGNATURE	POSITION
NAME (PLEASE PRINT)	DATE